

To: The National Coalition of 100 Black Women, Prince William County Chapter

From: Shelia D. Coleman, President

Re: Sisterhood Bruch, August 15, 2020

Date: June 15, 2020

The chairs of the Sisterhood Brunch, Sonia Givens and Sylvia Beach; the Immediate Past President, Dr. Alice Howard; Vielka Gary, 2nd Vice President; and persons on the Fund Development committees, Roxie Curtis, Dr. Marvette Thomas and Beverly Johnson and I met to discuss the reality of the Sisterhood Brunch. After considering all aspects, such as:

1. Can we guarantee the safety of our members and our guests?

2. Can we afford a lawsuit if someone contracts COVID-19 at the Sisterhood Brunch?

After much deliberation and research, it is in the best interest of the chapter and our patrons that we postpone the Sisterhood Brunch, changing the date from **August 15, 2020 to May 1, 2021**. Our insurance does not cover lawsuits. The insurance company will not allow us to purchase a rider to our insurance policy to cover patrons filing suit against NCBW-PWCC.

Please inform your supporters of the cancellation and of the following:

1. They may request a refund for tickets and/or vendor payments. Please complete the

 appropriate voucher and send it to 2nd Vice President Vielka Gary.

2. They may donate their funds to any one of our signature programs.

3. They may leave their money with the chapter and it will apply to the May 1, 2021 Sisterhood

 Brunch.

 4. The theme for this year, *1000 Women in Black* will be the theme for the May 1, 2021

 Brunch.

 NCBW-PWCC does have to pay the hotel a second payment, $1500; all of which will apply for

 next year's activity.

 We need to raise funds for our programs. If you have any ideas as it relates to fund

 development, please send your fundraisng ideas to to Dr. Marvette Thomas

 (marvettethomas@gmail.com) and/or Mrs. Beverly Johnson (beverlyjohnson100@yahoo.com)

 for consideration by Friday, 10 July 2020.